

Course Outline -- BROAD BASED TECHNOLOGY 9

Instructor: Mrs. MacDonald

Course Description: Broad Base Technology (BBT) is designed to provide students with the opportunity to explore technology in a multi-activity learning environment. Each student will complete seven or eight units of study (approximately 10 hours each in length) in a technology-related area. Students will think critically and act logically to evaluate situations, solve problems, and make decisions relative to the area that is being studied.

Expectations:

- Students will arrive at class on time.
- Students will work to meet the outcomes associated with units of study.
- Students will manage time effectively in class in order to meet the requirements of the course.
- Students will complete all assigned work during class time, or will be assigned lunch hour detention to complete unfinished work.

<u>Module Evaluation:</u>		<u>Course Evaluation</u>	
Class Mark	10%	Modules 1-3	30%
BBT Module Activities	70%	Modules 4-7/8	40%
BBT Post Test	20%	Summative Assessment	30%

Progress Reports:

Marks will be provided upon completion of each module.

Modules of Study May Include:

Microsoft Word
Microsoft PowerPoint
Google Docs
Photo Story
Photo Editing
Animation

Career Exploration/
Work Safety
HTML/Programming
Excel
Visual Basic 10.0

Note: The modules in Bold Italics are compulsory.

The Summative Assessment will be an open book exam completed during regular class time.

Broad Base Technology Rules & Regulations

- Food and drinks are not permitted in the BBT Lab.
- Students will refrain from using web based e-mail and chat rooms (Department of Education – Policy 311, LHHS Acceptable Use Policy for Technology)
- Desktop settings in the BBT lab will be respected.
- Inappropriate use of technology will result in loss of computer privileges.
- Students will work at assigned workstations.
- At the end of each class, workstations will be left as they were when students entered the lab.
- Students who are absent from class are accountable for time missed. I will be available during two noon hours in the computer lab from 12:30 to 1:00.
- Students will come to class prepared.
- Headphones will be used at teacher discretion.

Please sign and have your son/daughter return the bottom portion of this form to their teacher.

Parent/guardian signature: _____

Student Name (Please Print): _____